

BRAUNTON PARISH COUNCIL



Minutes of the Property Committee meeting held in the Council Chamber at 2:00pm on Tuesday 9 October 2023

Present Councillors: M Shapland, R Shapland, E Spear, R Byrom and T Kirby

In Attendance Tracey Lovell (Parish Clerk), Angela Corner (Senior Council Officer)
One member of public

PR/13/2023/24 **Receive Apologies and reasons for absence** Apologies received from Cllrs M Cann and V Cann due to a prior engagement.

PR/14/2023/24 **Declarations of Interest** There were none.

PR/15/2023/24 **Minutes** The committee noted that the Minutes of the Property Committee meeting held on 15 August 2023 had previously been approved and ratified by Full Council. The Minutes were approved as a correct record and signed by the Chair.

(NC)

PR/16/2023/24 **Parish Hall Audit** RESOLVED: To recommend to Full Council to:

- i) Replace disabled access signs to parish hall – by the front door and fire door.
- ii) Arrange for a DDA assessor to check what is needed to ensure the railings are compliant.
- iii) Consider improving access via the fire door.
- iv) Obtain costs for updating toilets and explore any funding opportunities available.
- v) Approach architects regarding long term plans for upgrading the parish hall and offices.

(NC)

PR/17/2023/24 **Replacement Windows at Parish Hall** The committee considered 3 quotes to replace the single glazed windows in the rear toilet and kitchen.

RESOLVED: To recommend to Full Council to appoint Braunton Double Glazing at a cost of £1236 plus VAT.

(NC)

- PR/18/2023/24 **Intruder Alarm at the Work Hub** RESOLVED: To recommend to Full Council to reprogramme the existing alarm. (NC)
- PR/19/2023/24 **North Devon Council Litter Bin Replacements** The Senior Council Officer requested the committee consider the condition of any of the North Devon Council litter bins in the village and advise of any in need of replacement.
- PR/20/2023/24 **Car Park Boundary Wall** The Committee noted the photographs of the damaged wall.
RESOLVED: To recommend to Full Council to obtain quotes for both a hit and miss fence and a replacement block wall.
- PR/21/2023/24 **Committee Draft Budget 2024/25** The committee considered the draft budget.
RESOLVED: To recommend to Full Council that the revised draft committee budget totalling £87485, attached as Appendix A, is incorporated in the overall budget for 2024/25. (NC)

Meeting Closed at 3.15pm

Signed by the Chair:

Date: