

# **BRAUNTON PARISH COUNCIL**



## **Minutes of the Property Committee meeting held in the Council Chamber at 2:00pm on Wednesday 22 January 2025**

- Present** Cllrs: R Byrom, T Kirby, V Cann and M Cann
- In Attendance** Tracey Lovell (Parish Clerk)  
Angela Corner (Senior Council Officer)
- PR/24/2024/25 **Receive Apologies and reasons for absence** Cllr E Spear personal reasons, M Shapland prior engagement, L Childs away.
- PR/25/2024/25 **Declarations of Interest** There were none.
- PR/26/2024/25 **Minutes** The committee noted that the Minutes of the Property Committee meeting held on 2 October 2024 had previously been approved and ratified by Full Council. The Minutes were approved as a correct record and signed by the Chairman. (NC)
- PR/27/2024/25 **Parish Hall and Council Offices** a) Improvements & Energy Audit  
The committee discussed needs and ideas for the building and its users.  
RESOLVED: That the Committee recommends to full Council to:  
i) Obtain quotes for 361 Energy to conduct a full Energy Audit.  
ii) Send out draft architects plans together with suggestions from committee chair and staff to all committee members. (NC)
- b) Parish Hall Windows  
RESOLVED: That the Committee recommends to full Council to go ahead with the window repairs in the parish hall. (NC)
- c) Office Carpet  
RESOLVED: That the Committee recommends to full Council to replace the carpet in the 2 offices and obtain further quotes and look into foil underlay. Delegate the decision to the committee chair and Clerk. (NC)

- PR/28/2024/25    **Dog Waste Bins**                      RESOLVED: That the Committee recommends to full Council to order a replacement dog waste bin near Butts Path and order 2 replacement Retriever 60 lids.  
(NC)
- PR/29/2024/25    **Fly tipping on Parish Council property**                      The Clerk updated the Committee on fly tipping. The council has been in contact with North Devon Council who have been responsive to the situation. The council have introduced some measures internally to help decrease the chances of fly tipping.  
(NC)
- PR/30/2024/25    **Committee Development Plan**                      The committee reviewed the Development Plan.

Meeting Closed at 3.15pm

Signed by the Chair: .....

Date: .....