

BRAUNTON PARISH COUNCIL



Minutes of the Property Committee meeting held in the Council Chamber at 2:00pm on Wednesday 2 October 2024

- Present** Cllrs: M Shapland, R Byrom, T Kirby and L Childs
- In Attendance** Tracey Lovell (Parish Clerk)
Angela Corner (Senior Council Officer)
Cllr R Shapland
- PR/12/2024/25 **Receive Apologies and reasons for absence** Cllr E Spear personal reasons, V Cann away, M Cann away.
- PR/13/2024/25 **Declarations of Interest** There were none.
- PR/14/2024/25 **Minutes** The committee noted that the Minutes of the Property Committee meeting held on 3 July 2024 had previously been approved and ratified by Full Council. The Minutes were approved as a correct record and signed by the Chairman.
(NC)
- PR/15/2024/25 **Parish Hall** a) The Committee reviewed the hire tenancy and tariff 2025/26.

RESOLVED: That the Committee recommends to full Council that:

i) The Conditions for Letting Braunton Parish Hall be approved subject to:
- adding that for licenced events, a copy of the licence must be supplied to the Clerk and also displayed at the event.
- adding that the nature of the event must be given (document attached as Appendix A)
(NC)

ii) That the revised tariffs be approved subject to the deposit being increased to £100 for larger events. (attached as Appendix B)
(NC)
- b) The Committee considered the risk assessment of gas appliances at the Parish Hall.

RESOLVED: That the Committee recommends to full Council to obtain quotes to upgrade the cooker to an electric induction cooker/oven and hob and for this to be considered in the budget for 2025/26.
(NC)

PR/16/2024/25	<u>Braunton Community Work Hub</u>	RESOLVED: That the Committee recommends to full Council to i) approve the revised tariff for 2025/26 subject to 0% increase for the Hot Desk office. ii) To obtain quotes to consider at the next meeting for dividing the Hot Desk office into 2 offices.	(NC)
PR/17/2024/25	<u>Lighting in Chicken Lane</u>	The Senior Council Officer updated the committee regarding upgrading the street lamp at Chicken Lane to a solar powered light. RESOLVED: That the Committee recommends to full Council to i) Refer the matter to the landowner ii) Contact Western Power regarding disconnection iii) Obtain quotes to bring back to next meeting	(NC)
PR/18/2024/25	<u>Bench at Anchor</u>	The Clerk advised the committee of the recent antisocial behaviour at the picnic bench behind the anchor. The incidents have been reported to the Police who have said they will carry out further patrols. RESOLVED: That the Committee recommends to full Council to leave the seat in place but continue to monitor the situation.	(NC)
PR/19/2024/25	<u>Council Trade Waste Bins</u>	The Clerk reported to the committee that there has been an increase in fly tipping on public land and Parish Council owned land and further abuse of the Council's trade waste bins. The fly tipping has been reported to North Devon Council (and the additional black sacks have since been removed)	
		RESOLVED: That the Committee recommends to full Council that i) The Council to remove its green waste bins from the area so that it does not look like a bin store ii) Fix a sign 'No Fly tipping' iii) Obtain quotes for fencing/wall to screen the area which does not obscure vision for vehicles.	(NC)
PR/20/2024/25	<u>Risk Assessments</u>	The Clerk reported that she has received some risk assessments back but there was nothing which significantly impacts the budget for next year. The car park lighting can be considered in a future budget following the current investigations being carried out in Chicken Lane to upgrade to solar lighting.	
PR/21/2023/24	<u>Committee Draft Budget 2025/26</u>	The committee considered the draft committee budget RESOLVED: To recommend to full Council to approve the Committee Draft Budget for 2025/26 (Attached as Appendix C).	(NC)

PR/22/2024/25 **Exclusion of Press and Public – Part II**

RESOLVED that, in view of the confidential nature of the business to be transacted, the following matters be taken in the absence of press and public (Public (Admissions to Meetings) Act 1960) as the items contain exempt information as defined by the Local Government Act 1972 Sch. 12a Pt(3). (NC)

Part II

PR/23/2024/25 **Renewing Fernbank Contract**

The Senior Council Officer updated the committee on the response from Fernbank.

RESOLVED: To recommend to full Council to extend the contract by a further 16 years to includes 2 new bus shelters with sedum roof at Georgeham Cross to be installed by March 2025.

Meeting Closed at 3.25pm

Signed by the Chair:

Date: