

BRAUNTON PARISH COUNCIL



Minutes of the Braunton Parish Council meeting held on Tuesday 9 April 2024 at 7pm in the Parish Hall, Chaloners Road, Braunton.

Present Cllrs: M Shapland in the Chair, E Spear, D Spear, R Shapland, V Cann, E Blackmore and M Cann, R Byrom, L Childs, A Bryant and D Relph.

In attendance Officers: T Lovell, Parish Clerk & RFO

Cllr Simon Maddock – North Devon Council

2 members of public

280/2023/24 **Apologies** Received from Cllr G Bell due to work commitments and Cllr T Kirby bereavement.

281/2023/24 **Items not on the agenda, which in the opinion of the Chairman should be brought to the attention of the Council** The Council sends its condolences to Cllr Tim Kirby regarding his recent bereavement.

The Chairman had attended a re-dedication service for George Aubrey Manaton who was a First World War Casualty. The service was held at the Methodist Church in Braunton on Thursday 4 April. It was attended by the Deputy Lord Lieutenant and overseen by Rev. Stephen Caddick. The Chairman thanked Peter Clarke who voluntarily organised the re-dedication service.

The Chairman had attended the Memories of Braunton Launch held in the Mens Shed.

The Chairman reminded members that the Annual Parish Meeting would be held on Wednesday 10 April 2024 at 7pm in the Parish Hall.

The next Councillor Community Drop-in session would take place on Saturday 12 April 2024 at 10.30am in the Parish Hall.

The Chairman proposed and it was unanimously agreed to move agenda item 11 – Ask for Jake and agenda item 17 – Live Well in Braunton’s request for office space forward on the agenda to be considered after item 6 – Minutes.

(NC)

282/2023/24	<u>Declarations of Interest</u>	<p>Cllr R Byrom declared an Other Registerable Interest (ORI) in Minute Ref: 287/2023/24, as he is a Director on Live Well in Braunton.</p> <p>Cllr L Childs declared a Non-registerable Interest (NRI) in Minute Ref: 287/2023/24, as she is a committee member on Live Well in Braunton.</p>
283/2023/24	<u>Public Participation</u>	None received.
284/2023/24	<u>Request for Dispensation</u>	None received.
285/2023/24	<u>Minutes</u>	<p>a. RESOLVED: That the Minutes of the Council Meeting held on the 12 March 2024 be approved and signed as a correct record. (10.1abs)</p> <p>b. RESOLVED: That the Minutes of the Finance and Administration Committee held on 26 March 2024 be ratified and adopted by Council.</p> <p>c. RESOLVED: That the Minutes of the Parks and Gardens Committee held 3 April 2024 be ratified and adopted by Council. (NC)</p>
286/2023/24	<u>Ask for Jake</u>	<p>The Chairman welcomed Marie Ash to the meeting.</p> <p>Marie explained that Ask for Jake was setup following the death of Jake McPhill. The aim of Ask for Jake is to be there for anyone suffering with self-harm or suicidal thoughts. It also provides parent peer to peer for those who may be dealing with family members who are having suicidal thoughts. Ask for Jake continually trains up businesses in the community to improve their confidence and enable them to have discussions with their staff. Devon has the highest inpatient rates for self-harm Ask for Jake provides awareness/training in the community.</p> <p>They now have a new Hub in South Street which opens as a drop-in every Saturday morning and everyone is welcome. They provide tea/coffee and biscuits and a safe place to talk. During the Pandemic it was difficult to keep in touch with people but they overcame this by providing online charades and support videos for personal wellbeing. They also held online coffee mornings.</p> <p>The Committee meets every other Wednesday they have a board of Directors, volunteers, Di Rice is their Ambassador and Rob Squire is lead funder.</p> <p>Two male volunteers have setup a Mens Hub providing a safe space to talk and share problems.</p>

Ask for Jake attends many events throughout the year and provides its own firework event at the Braunton Cricket Club which is a great opportunity to bring the community together.

The Chairman thanked Marie Ash for her informative presentation and requested if members had any questions.

Cllr V Cann asked if the Mens Hub is able to support any age? Marie Ash explained that Ask for Jake cannot support under 18's as this would require greater safeguarding and skills which they do not possess.

Cllr M Cann requested what the drop-in trends were like? This is difficult to measure as some days you might not get anyone in but the fact that people know your there and the support is consistent is what the service aims to provide.

Cllr R Byrom declared an ORI and left the meeting.

Cllr L Childs declared an NRI.

287/2023/24

**Live Well in
Braunton (LWIB)**

Members considered LWIB's request for a bigger office space at the Work Hub.

The Chairman proposed and it was unanimously agreed to suspend Standing Order to allow Dr. Susanna Hill to speak.

(NC)

Dr. Hill thanked the Parish Council for its support LWIB are very grateful for the office space provided at the Hub. Having built strong foundations for the lottery project in the first twelve months LWIB's work is growing and becoming far busier. The office space that the Parish Council has kindly provided LWIB these past few years has become too small and limits the work that they are able to do. This will become even more apparent when they launch their volunteering scheme in the coming weeks. LWIB would like to request if the Parish Council would be able to continue to support their work by providing a larger office space at the Hub.

The Clerk explained that the Station Office measuring 20m² was currently available the annual rental income for this space would be £5,922. The Council already supports LWIB with a 8m² office costing £2,400 per annum.

RESOLVED: That the

a. Council supports LWIB's requests for a larger

office and grants permission for them to move to the Station Office. This to be reviewed annually.

b. Council reinstated Standing Orders. (NC)

Cllr R Byrom rejoined the meeting.

288/2023/24 **Action Sheet**

Cllr A Bryant commented that it was great to see people now using the Tarka Trail extension at Nethercott. He was frustrated that the rest of the Trail is still not completed. He had approached Devon County Council to offer the service of John Grimshaw but the offer was declined. It was noted that there are six stages to the completion of the Tarka Trail extension between Knowle and Willingcott. The County Council had previously stated that the work had to be done to a certain standard as it is multi-user path.

RESOLVED: That the action sheet be noted.

289/2023/24 **Police Representation**

There was no police report. (NC)

290/2023/24 **Report from Devon County Cllr**

The County Cllr Pru Maskell had sent her apologies and provided a written report which was circulated prior to the meeting attached as – **appendix one**.

291/2023/24 **Report from North Devon District Councillors**

North Devon Cllr Liz Spear's report was circulated prior to the meeting attached as – **appendix two**.

Cllr Liz Spear further reported that Paul Young at Devon County Council had confirmed that there would be a £60k contributions towards traffic improvements in Braunton from planning application 64000, he has contacted the developer requesting payment.

North Devon Cllr Pru Maskell's report was circulated prior to the meeting attached as – **appendix one**.

North Devon Cllr Simon Maddocks had nothing to report.

292/2023/24 **Planning**

Cllrs E Spear in her capacity as a North Devon Councillor, stated that any opinions expressed during discussions on the following planning application represent a preliminary view and that she will naturally reconsider the application fresh when presented all the facts at principal level.

(a) 78141

Proposed: Erection of games room, sun terrace and area for jacuzzi

Location: Ambridge House 15 Seven Acres Park
Braunton Devon EX33 2PD

Applicant: Mr Rocky Huxtable

Moved by Cllr V Cann, seconded by Cllr D Relph to reiterate the Council's previous comment.

RESOLVED: That the Council endorses the Sustainability Officer's request for an Ecology Appraisal to provide a baseline for 10% biodiversity Net Gain to comply with Policy NE3 in the Braunton Neighbourhood Plan.

(NC)

293/2023/24

North Devon
Council
Planning
Decisions

77756

Description: First floor side extension to dwelling
Site Address: 3 Mowstead Road Braunton Devon E 1BJ

Applicant: Mrs Diane Daniels

Decision: APPROVED

Decision Date: 19/03/2024

78086

Description: Creation of new track, enlarged parking turning for 3 lodges with turning head and Devon I (amended description)

Site Address: The Stables Saunton Road Braunton D EX33 1HG

Applicant: Pete Caswell

Decision: APPROVED

Decision Date: 20/03/2024

78217

Description: Erection of dwelling house & alteration access Plot 2

Site Address: Land at The Stables Saunton F Braunton Devon EX33 1HG

Applicant: Pete Caswell

Decision: APPROVED

Decision Date: 19/03/2024

78322

Description: Application for a non-material amendme planning permission 76674 (Variation of conditic (approved plans) attached to planning permission 5 to allow amended design) in respect of revised site la and amended design to plots 21, 22 & 23 and plots plans and plots 13 and 14

Site Address: Land Adjacent 86 Velator Bridge Brau Devon EX33 2BG

Applicant: Velator Way Ltd

Decision: APPROVED

Decision Date: 18/03/2024

77978

Description: Erection of porch, minor changes to wind and erection of an oak pergola (amended plans)

Site Address: 8 Cross Farm Braunton Devon EX33 1F

Applicant: Andrew Thomas

Decision: APPROVED
Decision Date: 25/03/2024

78251
Description: Demolition of outbuilding and erection of single storey extensions
Site Address: Springhaven Hills View Braunton Devon EX33 2LA
Applicant: Mr and Mrs Hollister
Decision: APPROVED
Decision Date: 27/03/2024

78200
Description: Siting of solar panels on weighted, removable bases on flat roof of Brock Lodge holiday let
Site Address: Brock Ash Road Braunton Devon EX33
Applicant: Mr Antony Palmer
Decision: APPROVED
Decision Date: 26/03/2024

78326
Description: Demolition of garage, erection of extensions & loft conversion including dormers
Site Address: 5 Limetree Grove Braunton Devon EX33 1HE
Applicant: Mr and Mrs Burrell
Decision: APPROVED
Decision Date: 28/03/2024

78399
Description: Application for consent for works to 1 tree covered by a Tree Preservation Order TPO 176 in respect of height and crown reduction of 1x Beech (T2) Sycamore (TG1 and T3) and height reduction, crown reduction of the other cardinal sides (south, west and north) and tidying of east side of 2x Holm Oak (TG4 and T5)
Site Address: Tyspane Nursing Home Lower Park Braunton Devon EX33 2LH
Applicant: Davey
Decision: APPROVED
Decision Date: 27/03/2024

294/2023/24

Finance Matters

- (a) RESOLVED: That the supplier payments on the schedule from 13 March to 9 April 2024 were approved and drawn in the total sum of £13,337.84.

(NC)
- (b) RESOLVED: That the revised supplier payments on the schedule from 14 February to 12 March 2024 were approved and drawn in the total sum of £2,621.12
- (c) RESOLVED: That the Council's March 2024 direct debits and standing orders for the sum of £3,252.70 be retrospectively approved.

		(d) RESOLVED: That the PAYE, NI and pension contributions for April 2024 were approved and drawn in the total sum of £18,378.58. (NC)
295/2023/24	<u>Representatives on Outside Bodies</u>	<p>a. Members considered Cllr V Cann's report as the Council's representative on the Mens Shed attached as – appendix three.</p> <p>b. Members considered Cllr M Shapland's report as the Council's representative on the Braunton Twinning Organisation attached as – appendix four.</p> <p>(NC)</p>
296/2023/24	<u>To ratify decision taken under delegated powers from the 13 March to 9 April 2024</u>	RESOLVED: That the decisions taken under delegated powers from the 13 March to 9 April 2024 be ratified and adopted, attached as – appendix five .
297/2023/24	<u>North Devon Council (NDC) Off Street Parking Order (OSPO)</u>	<p>The Clerk reported that the NDC OSPO consultation ended on the 3 April and there were no representations received regarding the proposed amendments to the Caen Street and Chaloners Road car parks.</p> <p>RESOLVED: That the</p> <p>a. Council to proceed with implementing the proposed changes.</p> <p>b. Clerk be instructed to upgrade the pay and display machines software and car park signage to reflect the agreed changes to the tariff and to include charging on a Sunday.</p> <p>(NC)</p>
298/2023/24	<u>Braunton Recreation Ground Improvements</u>	<p>Members considered the Parks and Gardens Committee's recommendation to widen the far end pedestrian entrance and install a new access gate and permeable stone path to the new inclusive recreational equipment on the Recreation Ground.</p> <p>RESOLVED: That the Council agrees to appoint Countryside and Garden to install a 36 meter by 1.2 meter wide stone permeable path, widen far end entrance on Exeter Road and install a self-closing gate. At a cost of £6,401.69.</p> <p>(NC)</p>
299/2023/24	<u>Parish Council Asset Register</u>	<p>Members reviewed the asset register which was circulated prior to the meeting.</p> <p>RESOLVED: That revised asset register for the value of £3,821,112 including the following additions be agreed.</p>

- Life Buoy value
- Telescopic ladder
- Rotary heads

(NC)

300/2023/24 **Aged Debtors/
Creditors**

RESOLVED: That the aged debtors and aged creditors report be deferred to the next Finance and Administration Committee meeting for review.

(NC)

301/2023/24 **Bank
Reconciliation
Year End 31
March 2024**

RESOLVED: That the Council approves the bank reconciliation year end 31 March 2024 and that it be signed by the Chair and Responsible Financial Officer.

(NC)

302/2023/24 **Council
Surgeries**

RESOLVED: That the Council's Community Drop-in Surgeries be held bi-monthly with an informal rota for councillors to attend.

(9.2abs)

303/2023/24 **Hire of the
Recreational
Ground**

RESOLVED: That

- the Council grants permission for the North Devon Health Fest to move it's April 2024 event to 28 September 2024 due to the poor weather forecast.
- the Council grants permission for the North Devon Health Fest to hold their annual event on Sunday 13 April 2025.

(NC)

304/2023/24 **Exclusion of
Press and
Public – Part II**

RESOLVED that, in view of the confidential nature of the business to be transacted, the following matters be taken in the absence of press and public (Public (Admissions to Meetings) Act 1960) as the items contain exempt information as defined by the Local Government Act 1972 Sch. 12a Pt (1) and (3).

305/2023/24 **Staff Matters**

RESOLVED: That

- staff members under the Job Evaluation Scheme incur one incremental point of the National Joint Council Pay Scales from the 1 April 2024.
- Staff number 23 to agree a repayment plan for overpayment during 2023/24.

(NC)

306/2023/24 **Acquisition of
Land**

RESOLVED: That the Council agrees the Heads of Terms to Lease DCC land at the roundabout Velator Way/Exeter Road for the purpose of a community garden.

(NC)

The meeting closed at 9.25pm.

Signed by the Chair:
(Cllr M Shapland)

Date: