

# BRAUNTON PARISH COUNCIL



Council Offices  
Chaloners Road  
Braunton

Date issued: 8 January 2025

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 14 JANUARY 2025 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

**There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.**

Yours faithfully,

A handwritten signature in blue ink that reads "T. Lovell".

Tracey Lovell BA (Hons)  
Clerk to the Council & RFO

*Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.*

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## AGENDA

### Part A – Public

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
  - Should be declared at the beginning of the meeting, and
  - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A

question asked by a member of the public during this period will not receive a response at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** – to approve and sign Minutes of the Council Meeting held on the 10 December 2024.
7. **Action Sheet** – consider updated action sheet, attached.
8. **Police Report** – receive latest newsletters, attached.
9. **North Devon (ND) Christmas Market** – receive Neil Hampson from Ginger Monkey Events to update on the ND Christmas Market 2024 and consider his proposal for future Christmas markets in Braunton.
10. **Report from Devon County Councillor** – receive Devon County Councillor.
11. **Report from North Devon Councillors** – receive North Devon District Councillors.
12. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

*Cllrs E Spear and G Bell in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.*

- a) [79609](#) **Proposed:** Redevelopment of existing dwelling including extensions, alterations and erection of a balcony  
**Location:** Bella Vista First Field Lane Braunton Devon EX33 1ES  
**Applicant:** Mr and Mrs Yeo
- b) [79599](#) **Proposed:** Notification of works to trees in a conservation area in respect of removal of 2x Ash trees (T1 and T2) and 3x Spruce xmas trees (T4, T5 and T6) and crown lifting of 1x Beech tree (T3)  
**Location:** 21 Church Street, Braunton, Devon, EX33 2EL  
**Applicant:** Mr Ray Shapland

### 13. North Devon Council – Planning Decisions

- |       |   |
|-------|---|
| 79227 | Description: Lawful Development Certificate for existing use of land and buildings for camping purposes together with establishing the use of C3 dwelling in breach of the agricultural tie imposed on application 34755<br>Site Address: Moor Lane Nursery Saunton Road Braunton Devon EX33 1HG<br>Applicant: Mr Stephen Thomas<br>Decision: APPROVED<br>Decision Date: 16/12/2024 |
| 78997 | Description: Outline application for the erection of new residential dwelling with landscaping reserved<br>Site Address: Wildae Restorations Knowle Industrial Estate Knowle Braunton Devon EX33 2NA<br>Applicant: Wildae Restorations Ltd<br>Decision: WITHDRAWN<br>Decision Date: 17/12/2024  |

14. **Accounts Due for Payment** –
  - a. To examine and agree the accounts due for payment for the period 11 December 2024 to 14 January 2025 inclusive – schedule of payments will be issued prior to the meeting.
  - b. To approve direct debit and standing order payments for December 2024 – attached.
  - c. To approve PAYE, NI and pension contributions for January 2024 – schedule of payments will be issued prior to the meeting.
15. **Representatives on Outside Bodies** – receive the Council's representative Cllr V Cann on the Museum of British Surfing.
16. **To ratify decisions taken under delegated powers from 11 December 2024 to 14 January 2025** -
  - a. Advisory Discussion Notes 23 December 2024 at 7pm on Zoom, attached.
  - b. Reduction in hedgerow on Tarka Trail adjacent to Tiki Surf Shop, information attached.
17. **North Devon Community Governance Review** – town and parish councils are invited to submit their views by the 28<sup>th</sup> February 2025, information attached.
18. **Beacon Steps Remedial Works** – consider carrying out remedial works to the Beacon steps, information attached.
19. **Parish Council Chainsaw** – consider replacement battery operated chainsaw, information attached.
20. **Hire of Parish Hall** –
  - a. Consider request to hire the Parish Hall on Saturday 15 February 2025 from 6pm to 11pm for a 60<sup>th</sup> Birthday Party, DJ and bring your own alcohol.
  - b. Consider request to hire the Parish Hall on Saturday 22 February 2025 from 2.30pm to 6.30pm to hold a ceilidh, details to tbc.
  - c. Consider request to hire the Parish Hall on Saturday 8 March 2025 from 2pm to 6pm for a 100<sup>th</sup> Birthday Party, cream tea with Champagne toast.
  - d. Consider request to hire the Parish Hall on Saturday 22 March 2025 from 7pm to 11.45pm to hold a ceilidh and outside BBQ (sausages only) to raise funds for Amigos, will provide own bar.
21. **Community Shared Space (CSS)** - consider request from the RNLI to use the CSS on 18 January 2025 to raise funds and awareness for the RNLI.
22. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item(s) as it involves the likely disclosure of confidential information.

## **Part II**

23. **Land Adjoining Velator Roundabout** – consider signing of lease and sub-letting land to a community group.