

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 4 December 2024

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 10 DECEMBER 2024 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

A handwritten signature in black ink that reads "T. Lovell".

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part A – Public

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to

Speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period will not receive a response at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** –
 - a. To approve and sign Minutes of the Council Meeting held on the 12 November 2024.
 - b. To approve and sign Minutes of the Council Meeting held on the 25 November 2024.
 - c. To ratify and adopt the Minutes of the Parks and Gardens Committee held on 4 December 2024.
7. **Action Sheet** – consider updated action sheet, attached.
8. **Police Report** – receive latest newsletters, attached.
9. **Braunton Countryside Centre** – receive request from the North Devon Environmental Trust to install interpretation boards on the Countryside Centre building.
10. **Community Emergency Plan Annual Review** – receive Ben Byrom Village Flood Warden.
11. **Report from Devon County Councillor** – receive Devon County Councillor.
12. **Report from North Devon Councillors** – receive North Devon District Councillors.
13. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

Cllrs E Spear and G Bell in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.

- a) [79482](#) **Proposed:** Demolition of extensions and erection of new extensions to include raising the roof to create additional accommodation and associated works
Location: Combe Wood Church Hill Lane Knowle Braunton Devon EX33 2ND
Applicant: Mr and Mrs Burrell
- b) [79508](#) **Proposed:** Prior notification for erection of one slurry lagoon
Location: Field part Ash Farm Buttercombe Lane Braunton
Applicant: Stapleton Farm Ltd
- c) [79526](#) **Proposed:** Demolish single storey garage and conservatory, and erection of a single storey side and rear extension
Location: Vai Hiva Colley Park Road Braunton Devon EX33 2AR
Applicant: Mr and Mrs J Taylor
- e) [79294](#) **Proposed:** Variation of condition 2 (approved plans) attached to planning permission 76830 (Variation of condition 2 (plans) attached to planning permission 70637 (conversion of barn to create 5 dwellings and associated parking and garaging) to modify: plot 1 & 2 accommodation, garaging to all plots and site layout)) to allow various design amendments
Location: Park Farm Lower Park Road Braunton Devon EX33 2LQ
Applicant: Mrs Caroline Chugg

14. North Devon Council – Planning Decisions

- 79336 Description: Part-retrospective erection of garage with ancillary accommodation above (amended description)
Site Address: Combe Wood Church Hill Lane Knowle EX33 2ND
Applicant: Mr and Mrs Burrell
Decision: APPROVED
Decision Date: 22/11/2024
- 74280 Description: Application for consent for works to trees covered by a tree preservation order in respect of Felling of 3 Beech trees
Site Address: 17 Tatra Lodge Seven Acres Park Braunton Devon EX33 2PD
Applicant: Mrs Debra Almond
Decision: APPROVED
Decision Date: 28/11/2024
- 79427 Description: Approval of details in respect of discharge of conditions 7 (LEMP) & 10 (Archaeology) attached to planning permission 72558 (Conversion of 4 barns to form 5 holiday lets)
Site Address: Land at Inclendon Farm Braunton Devon EX33 1HU
Applicant: Henry Bury
Decision: APPROVED
Decision Date: 25/11/2024
- 79470 Description: Application for a non-material amendment to planning permission 72778 (Variation of condition 2 (approved plans) attached to planning permission 57649 to allow amended design) in respect of relocation of garages G3, G4 & G5 and minor house plot boundary modifications plots 21, 22 & 23
Site Address: Land adjacent 86 Velator Bridge Braunton Devon
Applicant: Guy Greenfield Architects
Decision: APPROVED
Decision Date: 28/11/2024

15. Accounts Due for Payment –

- a. To examine and agree the accounts due for payment for the period 13 November – 10 December 2024 inclusive – schedule of payments will be issued prior to the meeting.
- b. To approve direct debit and standing order payments for November 2024 – attached.
- c. To approve PAYE, NI and pension contributions for December 2024 – schedule of payments will be issued prior to the meeting.

16. Representatives on Outside Bodies – Receive the Council’s representatives Cllr T Kirby and Cllr D Spear on the North Devon Environmental Trust.

17. Consultations – Enabling Remote Attendance and Proxy Voting at Council Meetings – parish and town councils are being consulted regarding allowing councils to use virtual attendance at meetings. More information can be found at the following link [consultation paper has been published](#). Closing date of 19 December 2024.

18. Budget 2025/26 – Consider and approve draft Budget and Precept request for 2025/26.

19. Directional Signage in the Village – Consider request from businesses in Caen Precinct for directional signage on the Village Green.

20. Land Adjacent to Velator Bridge: Braunton Footpath No. 3 Diversion Order 2024 – Consider notification to divert Braunton Footpath No. 3, information attached.

21. **Hire of Recreational Ground** – Consider request from Ben DeVay’s Fun Fair to book the Recreational Ground for the annual Fun Fair from the 23 June to 6 July 2024
22. **Devon County Council (North Devon HATOC) (Traffic Regulation) Amendment Order** – Braunton: No Waiting At Any Time on specified lengths of Church Street and Seven Acre Lane, information attached.
23. **Braunton Community Mens Shed** – request for permission to use the Stoney Bridge Depot at Knowle work on the second carriage, information attached.
24. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item(s) as it involves the likely disclosure of confidential information.

Part II

25. **Land Adjoining Velator Roundabout** - Lease to Braunton Parish Council - Heads of Terms