

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 4 September 2024

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 10 SEPTEMBER 2024 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

A handwritten signature in blue ink that reads 'T. Lovell'.

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part A – Public

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A

question asked by a member of the public during this period will not receive a response at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** –
 - a. To approve and sign Minutes of the Council Meeting held on the 13 August 2024.
 - b. To approve and sign Minutes of the Council Meeting held on the 27 August 2024.
7. **Action Sheet** – consider updated action sheet, attached.
8. **Police Report** – receive latest newsletters, attached.
9. **Report from Devon County Councillor** – receive Devon County Councillor.
10. **Report from North Devon Councillors** – receive North Devon District Councillors.
11. **Braunton Community Land Trust (BCLT)** – Consider request from the BCLT for the Parish Council to submit their planning application for permission in principle.
12. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

Cllrs E Spear and G Bell in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.

- a) [78997](#) **Proposed:** Outline application for the erection of new residential dwelling with landscaping reserved
Location: Wildae Restorations Knowle Industrial Estate Knowle Braunton Devon EX33 2NA
Applicant: Wildae Restorations Ltd
- b) [79109](#) **Proposed:** Extension and alterations to dwelling
Location: 16 The Fairway Braunton Devon EX33 1DZ
Applicant: Mr Andy Fletcher

13. North Devon Council – Planning Decisions

- | | |
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| 78731 | Description: Creation of a window opening on front elevation
Site Address: Apple Blossom Cottage 2 Silver Street Braunton Devon EXD33 2EN
Applicant: Joanne Steunenberg
Decision: APPROVED
Decision Date: 22/08/2024 |
| 78716 | Description: Application for a non-material amendment to planning permission 72778 (Variation of condition 2 (approved plans) attached to planning permission 57649 to allow amended design)) in respect of amendment to site layout in respect of the removal of 3 garages and revised Environment Agency (EA) access to meet the EA requirements
Site Address: Land Adjacent 86 Velator Bridge Braunton Devon EX33 2BG
Applicant: Velator Way Ltd
Decision: APPROVED
Decision Date: 23/08/2024 |
| 78978 | Description: Application for a lawful development certificate for existing used as a Class C3 dwelling house in breach of |

agricultural occupancy condition for in excess of 10 years
Site Address: Branch Farm Marwood Barnstaple Devon EX31
4EJ
Applicant: Mrs Jane Brend
Decision: APPROVED
Decision Date: 28/08/2024

78795 Description: Part retrospective application for the conversion of
redundant barns with ancillary accommodation
Site Address: Higher Winsham Barns Higher Winsham
Winsham Devon
Applicant: Mr Tom Reynolds
Decision: APPROVED
Decision Date: 30/08/2024

14. Accounts Due for Payment –

- a. To examine and agree the accounts due for payment for the period 28 August – 10 September 2024 inclusive – schedule of payments will be issued prior to the meeting.
- b. To approve direct debit and standing order payments for August 2024 – attached.
- c. To approve PAYE, NI and pension contributions for September 2024 – schedule of payments will be issued prior to the meeting.

15. Representatives on Outside Bodies –

- a. Receive the Council's representative Cllr T Kirby on Braunton Volunteers.
- b. Receive the Council's representatives Cllr L Childs on Friends of Braunton Library.

16. Pavilion Drain Repairs – To consider and approve quote to repair pavilion sewerage drain.

17. Parish Council Car Parks –

- a. Receive Cllr Ray Shapland regarding signage for alternative car parking.
- b. Consider car park directional signage in the village.

18. Review Hire Policy for Outside Space – Consider review of hire policy, attached.

19. Hire of Recreational Ground – Receive request from Phenx Circuits to hire Braunton Recreation Ground to provide outdoor fitness classes, dates and times Tuesdays and Thursdays 6pm to 7pm.