

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 4 June 2025

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 10 JUNE 2025 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

A handwritten signature in blue ink that reads 'T. Lovell'.

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part A – Public

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A

question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Minutes –**
 - a. To approve and sign Minutes of the Annual Council Meeting held on the 13 May 2025, attached.
 - b. To ratify and adopt the Minutes of the Park and Gardens Committee held on 3 June 2025.
6. **Action Sheet –** consider updated action sheet, attached.
7. **Police Report –**
 - a. Receive police report/newsletter.
 - b. Receive Councillor Advocate Report.
8. **North Devon Council's Air Quality Strategy –** Receive Nina Lake and Darren Hale from North Devon Council.
9. **Report from Devon County Councillor –** receive Devon County Councillor.
10. **Report from North Devon Councillors –** receive North Devon District Councillors.
11. **Planning –** North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

Cllrs E Spear and G Bell in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.

- a) [80330](#) **Proposed:** Proposed additional 3 polytunnels and new potting shed
Location: Winsham Nursery Winsham Braunton EX33 2NJ
Applicant: Winsham Nursery

12. North Devon Council – Planning Decisions

Description: Application for a lawful development certificate for a proposed single storey side extension
Site Address: 24 Kingsacre, Braunton, Devon, EX33 1BL
Applicant: M Ward
Decision: APPROVED
Decision Date: 19/05/2025

13. **Accounts Due for Payment –**
 - a. To examine and agree the accounts due for payment for the period 14 May to 10 June 2025 inclusive – schedule of payments will be issued prior to the meeting.
 - b. To approve direct debit and standing order payments for May 2025 – attached.
 - c. To approve PAYE, NI and pension contributions for June 2025 – schedule of payments will be issued prior to the meeting.
14. **Braunton Community Land Trust (BCLT) –** Receive update from BCLT regarding their planning application.
15. **Representatives on Outside Bodies –** Approve rota for reporting to Council.
16. **To ratify decisions taken under delegated powers from 14 May to 10 June 2025,** information attached.
17. **Councillor Community Drop-in Surgery –** Receive feedback from Councillor Surgery.

18. **Lloyds Business Charge Card** – Agree arrangements for the Council's Business Charge Card with Lloyds Bank.
19. **Railway Lines at Station Road** – Receive the Chairman and Cllr R Byrom to consider options and discuss options to protect for future generations.
20. **Action Fraud** – Clerk to update members regarding recent scam attempt.