

BRAUNTON PARISH COUNCIL



Council Offices
Chaloners Road
Braunton

Date issued: 3 July 2024

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 9 JULY 2024 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.

Yours faithfully,

A handwritten signature in blue ink that reads 'T. Lovell'.

Tracey Lovell BA (Hons)
Clerk to the Council & RFO

Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.

AGENDA

Part A – Public

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
 - Should be declared at the beginning of the meeting, and
 - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A

question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Requests for Dispensation** - consider requests received for dispensation(s).
6. **Minutes** –
 - a. To approve and sign Minutes of the Council Meeting held on the 11 June 2024, attached.
 - b. To ratify and adopt the Minutes of the Property Committee held on 3 July 2024.
7. **Action Sheet** – consider updated action sheet, attached.
8. **Police Report** – receive latest newsletters for July 2024, attached.
9. **Small Boats and Angling Association** – Receive representative from the Small Boats and Angling Association.
10. **Report from Devon County Councillor** – receive Devon County Councillor.
11. **Report from North Devon Councillors** – receive North Devon District Councillors.
12. **Planning** – North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

Cllrs E Spear and G Bell in their capacity as North Devon Councillors, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that they will naturally reconsider the application fresh when presented all the facts at principal level.

- a) [78814](#) **Proposed:** Retrospective application for a single height extension to the East elevation for a garden room and terrace
Location: Prospect Lodge Higher Park Road Braunton Devon EX33 2LG
Applicant: Mr Jonathan Mepsted
- b) [78817](#) **Proposed:** Listed building Consent for erection of a single height extension to the East elevation for a garden room and terrace
Location: Prospect Lodge Higher Park Road Braunton Devon EX33 2LG
Applicant: Mr Jonathan Mepsted
- c) [78829](#) **Proposed:** Rear extension and alterations to dwelling to include additional bedroom at first floor level
Location: 29 Church Street Braunton Devon EX33 2EL
Applicant: Mr & Mrs Appleby
- d) [78733](#) **Proposed:** Erection of a dwelling
Location: 35A The Brittons Braunton Devon EX33 2HF
Applicant: Yvonne Tuson
- e) [78869](#) **Proposed:** Application for consent for works to trees covered by a tree preservation order TPO 296 (1995) in respect of removal of 1x Ash/Sycamore tree (T12)
Location: Tidal View Lower Park Road Braunton EX33 2LQ
Applicant: Mr Philip Whittle
- f) [78721](#) **Proposed:** Alterations and extensions to existing cottage
Location: Bakers Cottage Church Street Braunton Devon EX33 2EL
Applicant: Terry & Susan Whitear

- g) [78728](#) **Proposed:** Listed building works for alterations and extension to existing cottage
Location: Bakers Cottage Church Street Braunton Devon EX33 2EL
Applicant: Terry & Susan Whitear

13. Accounts Due for Payment –

- a. To examine and agree the accounts due for payment for the period 12 June to 9 July 2024 inclusive – schedule of payments will be issued prior to the meeting.
- b. To approve direct debit and standing order payments for June 2024 – attached.
- c. To approve PAYE, NI and pension contributions for July 2024 – schedule of payments will be issued prior to the meeting.

14. Representatives on Outside Bodies –

- a. Receive the Council's representative Cllr A Bryant on the Small Boats and Angling Association.
- b. Receive the Council's representatives Cllr G Bell and Cllr M Cann on the Taw Torridge Estuary Forum.

15. To ratify decisions taken under delegated powers from 12 June to 9 July 2024, information attached.

16. Sowing of Wildflowers on Council land – Receive and consider request from Braunton Caen Rotary to sow wildflowers on Council land this Autumn, information attached.

17. Hire Policy for Outside Space – Consider review of hire policy, attached.

18. Easement for underground drain on land at Caen Street Car Park – Consider return of deposit to Grantee on tenth anniversary.

19. Abandoned Vehicles on Parish Land – Consider action to deal with abandoned vehicles on Parish land.

20. Street Naming and Numbering, Local Government Act 1972: New Development at Velator Way, Braunton, information attached.

21. Mission and Vision Statement - To consider a mission and vision statement for the Council.

22. North Devon Christmas Market – Consider request received from Ginger Monkey Events to hire the Caen Street Car Park on Saturday 7 December 2024 for the North Devon Christmas Market.

23. Hire of Recreational Ground – Consider request to hold a community dog show on the Recreational Ground from 9am to 4pm, date tbc.

24. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item(s) as it involves the likely disclosure of confidential information.

Part II

25. Rent Review – Consider rent review of Parish Council owned property Braunton Library.

26. Lease Review – Consider Lease review of Parish Council owned property Braunton Bowling Club.