

# BRAUNTON PARISH COUNCIL



Council Offices  
Chaloners Road  
Braunton

Date issued: 2 September 2026

Dear members of Braunton Parish Council,

You are summoned to attend the Full Council meeting of Braunton Parish Council, which will be held on **TUESDAY 8 SEPTEMBER 2026 at 7pm**, in the Council Chamber, Chaloners Road, Braunton, for the purpose of transacting the undermentioned business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public and press are welcome to attend.

**There will be a period not exceeding 15 minutes for questions by the public. Anyone wishing to ask questions is requested to notify the Parish Clerk by 12 noon on the day of the meeting.**

Yours faithfully,

A handwritten signature in blue ink that reads "T. Lovell".

Tracey Lovell BA (Hons)  
Clerk to the Council & RFO

*Public Participation. In accordance with Standing Order 49 a period not exceeding 15 minutes will be set aside at the start of the meeting for members of the public to ask a question or make a statement about, any matter relating solely to any function of the Council or any planning application being considered by the Council. Anybody wishing to ask a question is requested to inform the Parish Clerk prior to the meeting.*

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**AGENDA**

**Part I – Public**

1. **Apologies** - receive apologies and reasons for absence.
2. Receive items for information not on the agenda, which in the opinion of the Chair should be brought to the attention of the Council.
3. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests (DPIs) in respect of items on this agenda. Members are reminded that all interests:
  - Should be declared at the beginning of the meeting, and
  - Declared prior to the item being discussed.
4. **Public Participation Period** – members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. A question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. **Minutes –**
  - i) To approve and sign Minutes of the Council Meeting held on 14 July 2026, attached.
  - ii) To approve and sign Minutes of the Council Meeting held on 11 August 2026, attached.
6. **North Devon Coast National Landscape Management Plan 2026-31-** Receive Joe Newberry the plan can be found on the North Devon Coast National Landscape website <https://www.northdevoncoast-nl.org.uk/management-plan-2026>
7. **Action Sheet –** consider updated action sheet, attached.
8. **Police Report –**
  - a. Receive update from Clerk regarding incidents over the summer.
  - b. Receive police report/newsletter.
  - c. Receive Councillor Advocate Report.
9. **Report from Devon County Councillor –** receive Devon County Councillor.
10. **Report from North Devon Councillors –** receive North Devon District Councillors.
11. **Planning –** North Devon Council the determining Authority, has asked for comments from this Parish Council on the following applications (click on the application number to view the Application):

*Cllr E Spear in her capacity as North Devon Councillor, stated that any opinions expressed during discussions on the following planning applications represent a preliminary view and that she will naturally reconsider the application fresh when presented all the facts at principal level.*

- a) [82169](#) **Proposed:** Application for a non-material amendment to planning permission 81174 (Part demolition of dwelling & erection of two storey side extension and single storey rear extension) in respect of alterations to bay window to provide porch area  
**Location:** Greenhurst, 1 Selbourne Villas, Barton Lane, Branton, Devon, EX33 2AY  
**Applicant:** Karen Murrery

## 12. North Devon Council – Planning Decisions

- |       |                                                                                                                                                                                                                                                                                                                  |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 81989 | <p>Description: Notification of works to trees in a conservation area in respect of removal to low stump 1 x Lime (T)</p> <p>Site Address: St Brannocks Churchyard, Church Street, Branton, Devon, EX33 2EL</p> <p>Applicant: St Brannocks Church</p> <p>Decision: APPROVED</p> <p>Decision Date: 18/08/2026</p> |
| 81941 | <p>Description: Demolition of garage together with extensions to dwelling to provide garage and additional living space and internal alterations</p> <p>Site Address: 17 Barnfield Close, Branton, Devon, EX33 2HL</p> <p>Applicant: Mr Bell</p> <p>Decision: APPROVED</p> <p>Decision Date: 27/08/2026</p>      |

## 13. Accounts Due for Payment –

- a. To examine and agree the accounts due for payment for the period 12 August – 8 September 2026 inclusive – schedule of payments will be issued prior to the meeting.
- b. To approve direct debit and standing order payments for August 2026 – attached.
- c. To approve PAYE, NI and pension contributions for September 2026 – schedule of payments will be issued prior to the meeting.

14. **Representative on Outside Bodies –**
  - a. Receive Cllr T Kirby representative on the Braunton Volunteers.
  - b. Receive Cllr L Childs representative on Friends of Braunton Library
15. **To ratify decisions taken under delegated powers from 12 August – 8 September 2026**, information attached.
16. **Braunton Parish Council Action Plan Working Party –** to consider the membership of the working party and implementation of the Braunton Masterplan.
17. **Caen Playing Field –** consider request from Caen Primary School to install a wooden play structure in the Caen Playing Field.
18. **Museum of British Surfing (MOBS) –** Consider notes from meeting with the Chair of MOBS regarding improvements to the Skate Bowl and potential for other groups to use the building.
19. **Land adj. to Velator Way –** Consider complaints received regarding state of land as you approach Braunton.
20. **National Parking Platform -** approve the North Devon Council amended Agreement, attached.
21. **Card Payment for Parish Council Services –** approve purchase of a Teya card payment machine.
22. **Policies –** Approve CCTV and Internet Usage policies, attached.
23. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item(s) as it involves the likely disclosure of confidential information.

## **Part II**

24. **National Joint Council for Local Government Services –** approve the local government services pay agreement 2026.